

## Exam Plan

- Agencies **must** attach the SCS Hiring Framework Download to the exam plan of the job posting for all applicable job titles.

## Supplemental Information Section

- Agencies **must** Include a minimum of three core competencies and their related definitions. The competencies listed in this section **must** match the competencies from the SCS Hiring Framework Download.
  - Agencies may choose up to 7 additional core and/or preferred competencies
  - Agencies **should not** select more than ten competencies.

## Examples of Work

- Include the most accurate descriptions of work roles and responsibilities.
  - While the SCS Hiring Framework and LaCareers auto-populate work examples from job specifications, agencies are encouraged to select work examples from the current approved position descriptions or duties based on the competencies selected in Step 1: Develop a Competency Map, of the SCS Hiring Framework.

## Supplemental Questions Section

- Agencies **must** select a minimum of three competency-based supplemental questions. The competency selections **must** match the core and/or preferred competencies that are included in the Supplemental Information section of the job posting.
  - Agencies **should not** exceed more than five competency-based supplemental questions.
- Agencies should not alter the format of the competency-based supplemental questions

\*The SCS Talent Acquisition and Workforce Development Division will review all applicable postings to ensure consistency. Any applicable postings missing the above mentioned information may delay the processing of your job posting request.

Questions relating to the SCS Hiring Framework may be emailed to:  
[SCS-WorkforceDevelopment@la.gov](mailto:SCS-WorkforceDevelopment@la.gov)